Registration in the Portal Courses with Pre- and/or Co-Requisites

When courses have pre- or co-requisites, students must register for all of the required courses at the same time. They have a couple of options.

Required Requisites: NUR 2810, NUR 2830 (lecture), NUR 2830 LB (lab)

Option #1:

• From the page with NUR 2810, scroll down and pick a section of NUR 2830 and NUR 2830 LB and add them all with the button at the bottom of the page. If this is not possible, go to option #2 or #3.

Option#2:

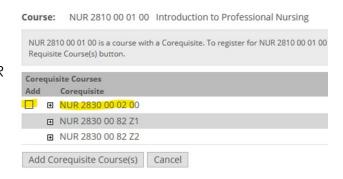
• Pick one of the requirements. An error box opens, indicating registration was not successful, with an option to add the co-requisite course. If 'Do not Add' is chosen, the registration request will be cancelled.



Click on Add Corequisite
Course(s), and choose from the
list which of the corequisite
course(s) to be enrolled. For NUR
2830, there is only one option, as
only one box is available.

You'll then be prompted to pick the other requisite.

If NUR 2830 is chosen first, an option to pick the combination of additional requisites to be added. It's easiest to do it this way. To find course pre- and co- requisites, click on the course details, which has a link to view 'Course Requisites.



Corequisite Courses		
Add		Corequisite
	+	NUR 2810 00 01 00 and NUR 2830 LB 01 LB
	±	NUR 2810 00 01 00 and NUR 2830 LB 82 01
	+	NUR 2810 00 01 00 and NUR 2830 LB 82 02
	±	NUR 2810 00 01 00 and NUR 2830 LB 82 03
	+	NUR 2810 00 02 00 and NUR 2830 LB 01 LB
Add Corequisite Course(s) Cancel		

Option #3:

 Finally – if that doesn't work, you can email <u>registrar@madonna.edu</u> with your choice of sections (please indicate which of the two NUR 2810 sections you would like, for example).

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Notes for students:

- Waiving a requirement: If a student has not met a pre-requisite in a semester prior to the semester they want to register the course, or if a requisite is to be waived, the student will need permission from the program director or department chair of the course home department.
- Permissions for overrides: The easiest way to accomplish that is for the person giving permission to email the student at their MU email address, specifying what the permission is for, and the student should forward that email to registrar@madonna.edu and request to be registered, including the section to be added (particularly if there are multiple sections of the same course). Students will not be able to override the requirement online.
- Future semesters and Prerequisites: If a requirement is a prerequisite, students have to register for those requisites in a semester prior to the one to be taken, and the course cannot be wait listed. Once the student registers for the prerequisites the system will assume that you are going to successfully complete them and allow you to register in a subsequent semester for the course. For example, to register for the second semester of nursing courses (NUR 3420, NUR 3460, NUR 3480, NUR 3480 LB and MIS 3350), NUR 2810 and NUR 2830 are prerequisites. Students cannot register for them in the same semester.
- NUR courses for ABSN students only: These students cannot register for their nursing courses through the portal. That is by design. Please direct them to contact their advisor or retention specialist for the permission email with instructions.

Registrar: Portal Registration w/ Requisites Last modified: 4/2/2020